



Camp Encore/Coda
Lifeguard Job Description

Desired Qualifications

- Training and experience in waterfront activities
- Current lifeguarding certificate, including current CPR and First Aid
- Desire and ability to work with children outdoors and in the water
- Ability to relate to one's peer group
- Ability to accept guidance and supervision
- Good character, integrity, and adaptability
- Enthusiasm, sense of humor, patience, and self-control

Responsible to

- Waterfront Director
- Camp Directors

General Responsibilities

- To teach and help coordinate camp's waterfront and swimming activities, and help maintain standards that lead to a quality program where safety is the primary goal.

Specific Responsibilities

- To be primarily concerned with the health and safety of the campers
- Be attentive to preventing dangers on the waterfront; always set a positive example by following all safety rules
- Assignments will include lifeguarding and teaching swim classes
- Take attendance at the beginning of every class and report any absences to the waterfront directors
- Start and end each class in a timely fashion
- While teaching and guarding be properly attired: bathing suit should be worn on the dock
- Assist in maintaining the waterfront area, raking beach, clear the beach at the end of each day and place unmarked items in lost & found and return labeled items to the owner
- During staff orientation, work with the waterfront director to set up the waterfront area
- Devise lesson plans with the assistance of the waterfront directors that foster participants' aquatic skills

- Keep records on all participants; help them progress from beginner to advanced levels
- Report any safety concerns, problems with campers, equipment, or supplies to the waterfront director
- Assist in packing all materials at the end of the summer
- Engage in regular fitness training and review and practice of lifeguard skills
- These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required.

COVID Policy

Staff members will need to comply with all guidelines and requirements set by the State of Maine, the US CDC, and Camp Encore/Coda. These guidelines and requirements are constantly evolving and will not be known until the start of camp. They also may change during the camp season. Staff members will need to be flexible, comply with mask-wearing mandates, and be willing to assist with cleaning, supervision of camper hand washing, and other COVID related duties as required.

Essential Functions

- Ability to communicate and train campers in safety regulations and emergency procedures.
- Visual and auditory ability to identify and respond to environmental and other hazards on or near the water.
- Physical strength to perform lifeguard saves and respond appropriately to situations requiring first aid.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Cognitive and communication abilities to plan and conduct the activity to achieve camper developmental objectives.
- The physical stamina to function in a rural summer camp setting for the term of employment.

